

Skill	Rating		
	<i>I've never done this</i>	<i>I've done this a little</i>	<i>I've done this a lot</i>
Communicating with others in a work or social setting			
Working with figures, <i>such as: Budgeting for your apartment, balancing a checkbook</i>			
Writing, <i>such as: Writing a blog or a research paper</i>			
Leadership, <i>such as: Sports team captain, club treasurer</i>			
Creating and designing, <i>such as: Making clothes for a drama production</i>			
Working with your hands, <i>such as: Painting the house</i>			
Managing and supervising, <i>such as: Babysitting</i>			
Planning and organizing, <i>such as: Planning and fundraising for a class trip</i>			
Time management, <i>such as: Preparing for exams</i>			
Decision making, <i>such as: Choosing a course or a major</i>			
Following instructions, <i>such as: Setting up a computer, building a bookcase</i>			
Teaching and coaching, <i>such as: Tutoring</i>			
Helping others, <i>such as: Cooking dinner for a charity function</i>			
Performing, <i>such as: Talent show or karaoke</i>			
Problem solving, <i>such as: Dealing with an awkward customer, assessing the needs to repair a machine</i>			
Investigating, <i>such as: Researching for an assignment</i>			
Working well with others, <i>such as: Hosting an international student</i>			
Customer service, <i>such as: Taking tickets at an event</i>			
Sales and persuading, <i>such as: Door to door fundraising, participating in a debate</i>			
Able to relate and interact with people of differing backgrounds			