

Requirements for In-State Tuition

The following requirements must be met by a student prior to being granted resident status for the purpose of tuition and other VSC charges:

1. The student shall be domiciled in Vermont, said domicile having been continuous for one year immediately prior to the date of enrollment unless the student, in accordance with 16 V.S.A. §2185, is a member of the armed forces of the United States on active duty who is transferred to Vermont for duty other than for the purpose of education. Domicile shall mean a person's true, fixed and permanent home, to which he/she intends to return when absent. Domicile shall not be dependent upon a person's marital status. Although domicile may have been established, a student is presumed to be an out-of-state resident for tuition purposes if he or she moved to Vermont or continues residence in Vermont for the purpose of attending a Vermont institution of higher learning or qualifying for resident status for tuition purposes. Such presumption is rebuttable.
2. The student must demonstrate such attachment to the community as would be typical of a permanent resident of his/her age and education. The College's chief admissions officer shall consider in the determination of residency for tuition purposes, among other factors: voter registration, property ownership, payment of income and property taxes, automobile registration and driver's license.
3. Receipt of significant financial support from the student's family will create a rebuttable presumption that the student's residence is with his/her family. A student who has not reached the age of eighteen shall be presumed to hold the residence of his or her parents or legal guardian. The presumption shall be rebuttable.
4. A student who moves into Vermont within one year of enrollment shall be presumed to have moved to Vermont for the purposes of attending a Vermont institution of higher learning and qualifying for resident status for tuition purposes. This presumption shall be rebuttable.
5. A student who is eligible for tuition purposes to enroll as a resident student in another state shall not be enrolled as a "Vermont Resident." The inability to enroll as a resident student in another state does not by itself establish residency in Vermont for tuition purposes. Additionally, a domicile or residency classification assigned by a public or private authority neither qualifies nor disqualifies a student for in-state residency status at a member College. However, such classification may be taken into consideration by the chief admissions officer.
6. A student enrolling at Northern Vermont University shall be classified by the University's chief admission's officer as a resident or non-resident for tuition purposes. The decision by the officer shall be based upon information furnished by the student and other relevant information. The officer is authorized to require such written documents, affidavits, verifications or other evidence, as he/she deems necessary.
7. The burden of proof shall, in all cases, rest upon the student claiming to be a Vermont resident for tuition purposes by clear and convincing evidence.
8. Changes in residency status for tuition purposes shall become effective for the semester following the date of reclassification.

9. A student with resident status for tuition purposes will lose that status if he/she, at any time, fails to meet the above requirements.
10. The decision of the University's chief admissions officer on the classification of a student as a resident or non-resident for tuition purposes may be appealed in writing to the University's Dean of Administration. Further appeal of a classification of a student's residency for tuition purposes may be made in writing to the Office of the Chancellor, Vermont State Colleges, PO Box 7, Montpelier, VT 05601. The decision of the Office of the Chancellor shall be final.
11. An applicant for admission or enrollment may obtain a determination of residency status for tuition purposes in accordance with the above criteria and procedures in advance of admission or enrollment.

All students applying for in-state status for tuition purposes must fully complete the enclosed application for consideration. Providing full information will aid in presenting clear and convincing evidence of your status. In cases where the question(s) are not applicable, write "NA" in the space provided. In addition to completing the application, please attach as much of the following information as possible.

- 1. Notarized statement from Town Clerk or Town Registrar indicating original date(s) of voter registration. In cases where you have registered in more than one town, a statement from each clerk is required.**
- 2. Copies of Federal and State Income Tax Returns from applicant and parents or legal guardian for the most recent year.**
- 3. Copies of your parent(s) Federal and State Income Tax Returns if you are 24 or under.**
- 4. A copy of all Trusts, Support or Custody Decrees or Agreements affecting you.**
- 5. A photocopy of any Vermont Driver's License and/or vehicle registration.**
- 6. Property Tax Statement.**
- 7. Copy of a DD-214 form if you are claiming military relocation.**
- 8. Homestead declaration form and bill of sale/settlement statement if you are relocating to a second home.**
- 9. Copy of new job offer or statement from employer w/start dates if you are claiming job relocation.**
- 10. Statement/documentation from family member if relocation was due to care of a relative.**
- 11. Any additional information or documentation you feel relevant to your case.**

In cases where the above information is not available, please explain the reason (e.g. haven't registered to vote, do not own a car, etc.).

All appeals of Residency Status must be made in writing within Thirty (30) days of receipt of the letter from the respective office. If you feel that your circumstances change, you may file a new application at any time for the following semester.

The enclosed completed form should be sent to:

<p>Toby Stewart Dean of Administration Northern Vermont University 337 College Hill Johnson, VT 05656</p>
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Application for In-State Tuition

Please type or print clearly

1. Name: _____
(Last) (First) (Middle)

2. Birth Date: _____ 3. Student ID Number (if issued): _____

4. Permanent Address: _____

5. Local Address: _____

6. Phone Number(s) Home: _____ Work: _____ Cell: _____

7. E-mail address: _____

8. Are you a veteran or an active duty member of the armed services? _____

9. If you are a veteran, provide the date you left active duty: _____

10 Do you have military orders transferring you to Vermont? _____

11. High School: _____
(Name of High School) (City and State) (Graduation Year)

12. Place of Birth (City/State): _____

13. On what date did you first move to Vermont? _____

14. Why did you and/or your family move here (please be specific)? _____

15. How long have you continuously lived in Vermont other than temporary interruptions for military service or to attend school in another state? _____ years and _____ months. Please list date(s) of interruptions and reasons below.

16. Have you attended any other college/university in the past three years? _____ If yes, please list school(s) and date(s) attended: _____

17. Are you eligible for in-state status at any other public college in any other state? _____

18. List the addresses at which you have resided during the past three years. Begin with your present address and include the length of time spent at each address.

Street	City	State	Dates of Residence (from-to)
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19. Are you a registered voter in Vermont? _____ If yes, date of registration: _____

City/town of voter registration: _____

20. During the past two years, have you been registered to vote in any other town than the one noted in #19? Yes _____ No _____

21. If yes, indicate town/city and state: _____

22. List the state(s) in which you filed a state income tax return during the past three years:

State	Month/Year Filed	For the year of
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23. What did you list as your home address on the income tax returns mentioned in question 22?

24. Do you own property? _____ If yes, indicate when the property was purchased, the addresses, and whether a Homestead Declaration has been filed with the Vermont Department of Taxes within the last 12 months:

Date of Purchase	Address of property	Homestead Declaration Filed?
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25. Please list all the driver's licenses held within the past four years, including the states from which they were acquired, the date of acquisition, and whether they are presently valid.

Date	State	Valid (yes/no)

26. If you have a car, in what state is it registered? _____ Date of Registration: _____

27. In the space provided, please provide employment information for the last three years. All information should be listed beginning with the most recent date first.

Dates	Employer	Occupation	Address	Full or Part Time

If you are 24 years old or younger, please respond to questions 28-35, otherwise skip to question 36:

28. Do your parents or guardians live in Vermont? _____

29. If yes, how long have they continuously lived in Vermont? _____ years and _____ months.

30. Were you claimed as an exemption on the most recent Federal Income Tax return? _____

31. If yes, what was their relationship to you? (parent(s) or guardian)? _____

32. Please list your sources of income for the **previous** year:

Source	Percentage	Fall	Spring	Summer	Total
Earnings					
Personal Savings					
Financial Aid					
Parents/Guardians					
Other Relative					
Trust Fund					
Other (specify)					

33. Please list your sources of income for the **coming** year:

Source	Percentage	Fall	Spring	Summer	Total
Earnings					
Personal Savings					
Financial Aid					
Parents/Guardians					
Other Relative					
Trust Fund					
Other (specify)					

34. If you were claimed as an exemption by any **non-resident** of Vermont on the most recent Federal Income Tax Return, list the state(s) where your parents or legal guardians have filed a state income tax return during the past three years:

State	Month/Year Filed	For the year of
_____	_____	_____
_____	_____	_____
_____	_____	_____

35. Do your parents or guardians own property in Vermont? _____ If yes, indicate when the property was purchased, the addresses, and whether a Homestead Declaration has been filed with the Vermont Department of Taxes within the last 12 months:

Date of Purchase	Address of property	Homestead Declaration Filed?
_____	_____	_____
_____	_____	_____
_____	_____	_____

36. Please indicate any additional facts that you think might be useful to determine your eligibility for resident tuition status and attach supporting documentation (you may attach additional sheets if necessary).

I understand that withholding information requested in this application or giving false information may make me ineligible for Vermont Resident Tuition at a Vermont State College institution. I certify that the above statements are correct and complete.

Signed: _____ Date: _____